

OKLAHOMA BOARD OF GOVERNORS OF THE LICENSED ARCHITECTS, LANDSCAPE ARCHITECTS AND  
REGISTERED COMMERCIAL INTERIOR DESIGNERS

220 N.E. 28<sup>th</sup> Street, Board Room

Oklahoma City, OK 73105

April 5, 2023

9:30am

**Agenda**

Call meeting to order - declare quorum present.

"The Board of Architects, Landscape Architects and Registered Commercial Interior Designers are meeting pursuant to notice filed with the Secretary of State. The agenda was posted outside the Board Offices and on the Board's website twenty-four hours prior to the meeting setting forth thereon the date, time, place, and business for the meeting. *Pursuant to the applicable statutes, rules and code, the Board is reminded to refrain from utilizing their personal tablet, portable computers, or phone for any purpose other than reviewing offered materials or agenda matters. It is requested that during enforcement hearings you do not look at or utilize the Internet for any information pertaining to the hearing.*"

1. WELCOME/PUBLIC COMMENTS ON CURRENT AGENDA ITEMS ONLY. Time limit to five (5) minutes per individual with sign-in required five (5) minutes prior to meeting beginning.
2. CONSENT AGENDA—Board discussion and action, as necessary, regarding:
  - A. Minutes from the January 24, 2023 meeting.
  - B. Financial documents from January and February 2023.
3. FORMAL HEARINGS, PENDING FINAL ACTIONS AND/OR ENFORCEMENT ISSUES
  - A. Formal hearing and board action as necessary regarding case #2022-625 in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Registered Commercial Interior Designers vs. Phillip B. Townsend.
    1. Proposed executive session, if necessary, to deliberate the above proceedings. Authority: 25 O.S., Section 307 (B)(8).
    2. Vote on whether to convene into executive session.
    3. Vote to return to open session.
    4. Vote on matters discussed in executive session.
4. ADMINISTRATIVE—Board discussion and action, as necessary, regarding:
  - A. [NCARB US/UK Mutual Recognition Agreement](#) presentation with NCARB staff.
    1. Resolution 2022-01 (see pages 4-7 & Appendix A) regarding the US/UK MRA as approved by NCARB membership June 2022.
  - B. 2023 Legislative Session update.
  - C. Executive Director Evaluation timeline update.
  - D. Report from the Executive Director
    1. License Renewals
    2. Agency Operations Information & Procedures
    3. Staff Development
      - a. Tuition Assistance

E. Report from Licensing Manager:

1. Licenses issued.
2. Certificates of Authority issued.
3. Pinning Ceremony—March 25, 2023.

F. Attorney General's Office

1. Opinion Request – Responsible Control
2. AG response to Case 2022-630
3. AG Drummond press release March 17, 2023

G. A/E practice overlap draft language per Texas model.

1. Texas Architecture & Engineering Definitions & Joint Language
2. Oklahoma Architecture & Engineering Definitions & Proposed Joint Language

H. Committee Reports:

1. University/Scholarship Committee: Chair, Glasgow
  - a. 2023-2024 Recipients.
2. Investigations Committee: Chair, Gaskins, Secretary-Treasurer
  - a. Complaints Received.
  - b. Investigations closed.
  - c. Actions taken.
3. Arch/Engineers Joint Committee: Chair, Brunsteter
4. Finance Committee: Chair, Gaskins, Secretary-Treasurer
  - a. Budget Work Program due June 2023 (operational budget)
5. Act & Rules/Legislative: Chair, Taylor
6. Youth Outreach: Chair, Baker

5. ORGANIZATIONS REPORTS—Board discussion and action, as necessary, regarding:

A. NCARB/AIA

1. [Retiring Rolling Clock Policy April 30, 2023](#)
2. [ARE Practice Exam Update](#)
3. Regional Summit/MBE Meeting update
  - a. Governance Survey
4. NCARB Annual Business Meeting, Tampa, FL, June 15-17, 2023
  - a. Approve voting delegates to submit to Credentials Committee

B. CLARB/ASLA

1. The new [LARE Blueprint](#) effective December 2023

C. CIDQ/OIDC/ASID

D. ICOR—Interorganizational Council on Regulation

1. Joint New Member Orientation—February 6, 2023.

NEW BUSINESS

Adjourn

*It is noted the Board will break the meeting for lunch and may or may not resume the meeting when finished.*